

November 2015

# ELM PARK

www.elmpark.org



Professionally Managed by Keystone Pacific Property Management, Inc. - 16775 Von Karman, Ste. 100, Irvine, CA 92606

## HOLIDAY DECORATIONS

Per the Elm Park Rules and Regulations, Section 3.10, Holiday decorations are permitted 14 days before and 14 days after the holiday, with the exception of Christmas type decorations, which are permitted from Thanksgiving until January 15, 2016. Please remember that decorations are limited to your Lot and shall not be placed in or across the Common Area or across other homeowner's Lots.



## TENANTS IN THE COMMUNITY

If you are currently renting your home, please remember that your tenants and their actions are your responsibility. Please remind your tenants of the provisions of the Association's governing documents. It is a good idea to give them a copy of the CC&Rs, Rules and Regulations and, perhaps, a copy of the monthly newsletter. Please be advised that homeowners can be subject to fines, according to the Association's Violation Policy, for the actions of their tenants and/or guests.

## DAYLIGHT SAVINGS TIME

Don't forget to turn your clocks back one hour before you go to bed on Saturday, November 1, 2015. Also, it's a good time to check the batteries in your smoke detectors and carbon monoxide monitors.



## VISIT [www.elmpark.org](http://www.elmpark.org)!

Log onto the community website to:

- Submit maintenance requests, address changes
- Get the latest community news & updates
- Obtain minutes, newsletters, policies, forms
- Access your account online
- Pay your HOA bill online

Should you have problem logging onto the community website, please call Customer Care at 949-833-2600.

## **BOARD OF DIRECTORS:**

**President:** VACANT

**Vice-President:** Veronica Jimenez

**Treasurer:** Getachew Kiros

**Secretary:** Darlene Henderson

**Member-at-Large:** VACANT

## **NEXT BOARD MEETING:**

**DATE:** Wednesday, January 20, 2015

**Time:** 6:30 P.M.

**Location:** Fire Station 203

1550 N. Ayala, Rialto 92376

*The final agenda will be posted at the pool. You may also obtain a copy of the agenda by contacting management at 949-838-3227.*

## **IMPORTANT NUMBERS:**

### **ASSOCIATION MANAGER:**

**Kaylin Porritt**

Phone: 949-838-3227

kporritt@keystonepacific.com

*Emergency After Hours: 949-833-2600*

Fax: 949-833-0919

### **COMMON AREA ISSUES:**

**David Washington**

Phone: 949-838-3254

dWASHINGTON@keystonepacific.com

### **BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:**

Phone: 949-833-2600

customerCare@keystonepacific.com

### **ARCHITECTURAL DESK:**

Phone: 949-838-3239

architectural@keystonepacific.com

### **INSURANCE BROKER:**

LaBarre/Oksnee

30 Enterprise

Aliso Viejo, CA 92656

949-588-0711 or 800-698-0711

949-215-9815-Fax

### **POOL KEYS & POOL TAGS:**

Phone: 949-838-3264



## November 2015 REMINDERS

- **Keystone Pacific Closed in Observance of Thanksgiving - Thursday, November 26th & Friday, November 27th**
- **For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.**
- **Trash Pick-Up Day - Wednesday**  
Please remove trash cans from the common areas after this day.
- **Wednesday, January 20th - Board Meeting @ 6:30 P.M.**  
Location: Fire Station 203, 1550 N, Ayala Dr. Rialto, CA. 92376



**Thanksgiving**

### SIGN UP FOR COMMUNITY E-NEWS

Sign up to receive news and updates pertaining to our community association via email. To sign up, please register from the "Account Notifications" page once you have logged into The KPPM Connection at [www.kppmconnection.com](http://www.kppmconnection.com).

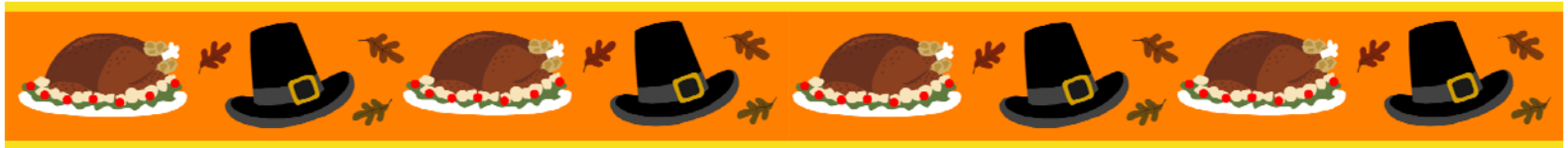
### SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to [customerare@keystonepacific.com](mailto:customerare@keystonepacific.com) to request an ACH application.

### LANDSCAPE MAINTENANCE

Please remember that it is each homeowner's responsibility to make sure that the landscaping at their home, looks its very best. Mowing, trimming and weeding should be done on a regular basis. Check the irrigation system for leaks and adjust the timers as needed.

Again, we are asking each homeowner to do their part in keeping the Association looking its very best. Remember, it's not fair to your neighbors if you let your landscaping deteriorate. As a courtesy, if you have a gardener, please remind them to use the correct trash can and do not dispose waste/clippings in your neighbors trash cans. A well-maintained community brings up the value of the homes for everyone!



### BOARD SEAT OPPORTUNITY AVAILABLE!

There are two (2) open seats available on the Board of Directors of Elm Park. The Elm Park current Board can appoint interested homeowners to the open positions. If you are interested in being appointed to the Board, please contact Management at [kporritt@keystonepacific.com](mailto:kporritt@keystonepacific.com) for a candidacy statement.

### DO YOU HAVE WHAT IT TAKES?

If you're considering participating and would like to be appointed to the board, we ask that you take a few moments to ask yourself the following three questions:

**Do I have the time?** As a Board Member, you will need to devote a few hours of your time each quarter to Association business. In addition to regular quarterly board meetings and occasional special meeting, during special projects, you may need to spend a little extra time on Association business.

**Can I make tough decisions when it's required?** The primary role of the Board Member is to conduct the business in the best interest of the Association. This doesn't just mean approving the budget, but also developing and enforcing policies. Board Members are required to step outside their immediate circle of family and neighbors and make decisions based on the greater good of the community.

**Can I do all this and have fun, too?** It isn't all about policies and tough decisions. Our community is only as good as we make it, and establishing and maintaining a sense of community is a part of a Board Member's responsibility.