

November 2018



ELM PARK

www.elmpark.org



Professionally Managed by Keystone Pacific Property Management, LLC - 3155-D Sedona Court, Suite 150, Ontario, CA 91764

GARAGES ARE FOR PARKING NOT STORAGE

Many homeowners have expressed their concern with the parking throughout the Elm Park Community. One way to assist in making room for all homeowners is clean out your garage. Please understand that your garage is NOT to be used for storing items. You must be able to park your vehicles in your garage. Take a minute and review the following parking rules.

- No parking in the any fire lanes.
- Park facing the right direction on the street.
- Don't block the sidewalk or neighbors driveway.
- Do not park within 15 feet of the fire hydrants.
- Use your garage for parking your cars, not storage.

COMMUNITY GUIDELINES

The Elm Park Board members, elected by the community, serve to uphold the CC&R's (Covenants, Conditions & Restrictions) and community adopted guidelines. Each homeowner and resident should stay familiar with these guidelines. Our property management company, Keystone Pacific Property Management, LLC is available at anytime to clarify any of your questions or concerns.

- Obey posted speed limits.
- No fire lane parking.
- Be a responsible pet owner and pick up after your pet.
- Keep your yard mowed, edged and pull weeds in the planters.
- Clean your garage doors.
- Pick up newspapers on your driveway.
- Know where your gas & water shut off valves are located, in case of emergency.

VISIT www.elmpark.org!

Log onto the community website to:

- Submit maintenance requests, address changes
- Get the latest community news & updates
- Obtain minutes, newsletters, policies, forms
- Access your account online
- Pay your HOA bill online

Should you have problem logging onto the community website, please call Customer Care at (909) 297-2550.

BOARD OF DIRECTORS:

President: Veronica Jimenez
Vice-President: Getachew Kiros
Treasurer: Eric Efuetngu
Secretary: Carlos Fuentes
Member-at-Large: Leroy Clemons

NEXT BOARD MEETING:

DATE: Wednesday, July 16, 2019
Time: 6:30 P.M.
Location: Fire Station 203
1550 N. Ayala,
Rialto, CA 92376

The final agenda will be posted at the pool. You may also obtain a copy of the agenda by contacting Management at 909-297-2554.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:
Sarah Buel
sbuel@keystonepacific.com
Phone: 909-297-2559

Emergency After Hours:

909-297-2550

COMMON AREA ISSUES:

Hannah Rangel
hrangel@keystonepacific.com
Phone: 909-297-2558

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 909-297-2550
customer@keystonepacific.com

INSURANCE BROKER:

Roy Palacios Insurance Agency
26081 Merit Circle, Suite 101
Laguna Hills, CA. 92653
949.582.0964 – Office
949.582.0655 – Fax

POOL KEYS & POOL TAGS:

Phone: 909-297-2558

November 2018 REMINDERS

- Keystone Pacific Closed in Observance of the Following Days -
 - * Veteran's Day- Monday, November 12th
 - * Thanksgiving - Thursday, November 22nd
 - * Day After Thanksgiving- Friday, November 23rd
- For after-hours association maintenance issues, please call 909-297-2550 to be connected with the emergency service line.
- Trash Pick-Up Day - Wednesday **Please remove trash cans from the common areas after this day**
- Wednesday, January 16, 2019 - Board Meeting @ 6:30pm
Location: Rialto Fire Station 203
1550 N Ayala Dr. Rialto, CA. 92376



HomeWiseDocs.com

Keystone Pacific Property Management, LLC. is using HomeWiseDocs.com, the next generation in document and data delivery for resale packages, resale demands, lender questionnaires and association documents.

HomeWiseDocs.com provides reliable, around-the-clock online access to all governing documents and critical project data for lenders, closing agents, real estate professionals, and homeowners from Keystone Pacific's managed communities.

Please see below for login information:

Online Chat at www.homewisedocs.com

Help Desk: 866.925.5004 x 1

e-mail: info@homewisedocs.com

Log on to www.homewisedocs.com and select the Sign Up link to register.

The many system enhancements geared toward an improved user experience include:

- Order by address or association name
- Email and SMS text completion notices for users
- Track orders online with confirmation



TRASH CAN REMINDERS

Please make sure you are utilizing trash bags in your trash bins to secure any unwanted debris from flying around the community. Also store your trash cans off the street and behind your gates after pick up to prevent the empty bins from blowing away. Keeping your trash cans in view of the common area is a CC&R violation. Trash cans must be behind your gate, not in front of your gate.

DOES YOUR HOME NEED PAINTING?

If your entry doors, shutters, garage doors, siding, or stucco are faded, cracking, or in disrepair, it is time to paint. Ideally, you should paint your home once every 7 to 10 years to protect it from nature's harmful elements and moisture. You must first submit an architectural application, once it is approved you may continue to have a professional painter paint with the color scheme that is associated with your address. Paint color scheme and architectural application is available from our community manager Sarah Buel and you may contact her at (909)297-2559 or sbuel@keystonepacific.com.