

November 2020

ELM PARK

www.elmpark.org

LETTERS FROM THE ASSOCIATION

Management is on site twice a month to complete property inspections and this will sometimes generate letters to homeowners. These letters may require you to clean areas in the front of your yard or correct a CC&R Violation. Here are some helpful tips in dealing with these friendly reminders!

- Please do not be upset! No one likes to receive these letters but remember a courtesy letter is just that, a courtesy. From time to time, a friendly reminder is sent to you letting you know that an item needs to be addressed.
- Proactive maintenance eliminates violations before they happen. Put away stored items that don't belong in front of your home and pull your weeds. Keep your neighborhood looking good. This helps protect YOUR property values!
- Please do not ignore the Association's request! Homeowners are sent a courtesy letter, if the violation continues, then a 2nd letter giving a time frame to correct the violation is sent. If a homeowner still does not correct the violation, a 3rd letter will be sent after which the owner will be called to a hearing before the Board! Correct violations immediately and/or call your Manager to discuss the matter.
- Occasionally mistakes are made and a letter is sent in error. Just simply contact Management to discuss the letter.
- As a friendly reminder, if you ignore requests and do get a hearing notice, fines may be imposed. Please don't let it get to that point. Let's keep our community a beautiful place to live!

PROTECT OUR COMMON AREA

In the past months the Association has incurred additional expenses due to vandalism of our common areas. Please be aware the Association has a strict budget to adhere to, these additional expenses add up, which in turn can cause your monthly assessments to increase. Please keep an eye on the gates, restrooms and all other common area items as they belong to you, the homeowner! Please immediately report any vandalism to Management or contact the police if you see any activity that could be considered vandalism.



BOARD OF DIRECTORS:

President: Veronica Jimenez
Vice-President: Getachew Kiros
Treasurer: Eric Efueng
Secretary: Carlos Fuentes
Member-at-Large: Leroy Clemons

NEXT BOARD MEETING:

DATE: Wednesday, January 20, 2021
Time: 6:30 P.M.
Location: TBD

The final agenda will be posted at the pool. You may also obtain a copy of the agenda by contacting Management at 909-297-2554.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:
Sarah Buel
sbuel@keystonepacific.com
Phone: 909-297-2559

Emergency After Hours:

909-297-2550

COMMON AREA ISSUES:

Fawne Adams
fadams@keystonepacific.com
Phone: 909-297-2558

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 909-297-2550
customer@keystonepacific.com

INSURANCE BROKER:

Roy Palacios Insurance Agency
26081 Merit Circle, Suite 101
Laguna Hills, CA. 92653
949.582.0964—Office
949.582.0655—Fax

POOL KEYS & POOL TAGS:

Phone: 909-297-2558

Managed by Keystone
3155-D Sedona Court, Suite 150
Ontario, CA 91764

November 2020 REMINDERS

- Keystone is Closed in Observance of the Following Days -
 - * Veteran's Day– Wednesday, November 11th
 - * Thanksgiving - Thursday, November 26th
 - * Day After Thanksgiving- Friday, November 27th
- For after-hours association maintenance issues, please call (949) 833.2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.
- Trash Pick-Up Day - Wednesday
Please remove trash cans from the common areas after this day.
- January 20, 2021 - Board Meeting @ 6:30 P.M.
Location: TBD

FALL BACK Y'ALL

It is that time of year again! On Sunday, November 1st, you are not going to want to forget to turn your clocks back one hour. This is also a good time to change the batteries in your smoke detectors. A quality alkaline battery should be installed and replaced every six months or so.



ARE YOU DELINQUENT?

The Board and Management would like to remind all members of the Association that not paying your monthly assessments can result in severe monetary penalties including, but not limited to, the Association foreclosing on your property. If you are delinquent please don't ignore it! The Board is willing to work with homeowners that have fallen behind on their assessments.

LANDSCAPE MAINTENANCE

Please remember that it is each homeowner's responsibility to make sure that the landscaping at their home, looks its very best. Mowing, trimming and weeding should be done on a regular basis. Check the irrigation system for leaks and adjust the timers as needed. Again, we are asking each homeowner to do their part in keeping the Association looking its very best. Remember, it's not fair to your neighbors if you let your landscaping deteriorate. As a courtesy, if you have a gardener, please remind them to use the correct trash can and do not dispose waste/clippings in your neighbors trash cans. A well-maintained community brings up the value of the homes for everyone!

PARKING REFRESHER

Many homeowners have expressed their concern with the parking throughout the Elm Park Community. One way to assist in making room for all homeowners is clean out your garage. Please understand that your garage is NOT to be used for storing items. You must be able to park your vehicles in your garage.

Take a minute and review the following parking rules.

- No parking in the any fire lanes.
- Park facing the right direction on the street.
- Don't block the sidewalk or neighbors driveway.
- Do not park within 15 feet of the fire hydrants.
- Use your garage for parking your cars, not storage.
- Be considerate of others when parking in the community.